

The Marjorie Boxall Quality Mark

Frequently Asked Questions

It is important to note that the application pack has detailed and clear advice so please read the application pack carefully before looking at the Frequently Asked Questions.

How do I apply for the Marjorie Boxall Quality Mark Award?

If you have completed the Theory and Practice of Nurture Groups course your trainer will have emailed you the application pack following the training. This pack is also available on the [nurtureuk](https://www.nurtureuk.org) website. Once the essential criteria are checked and met, send Part One ONLY to awards@nurtureuk.org.

Can you clarify the processes involved in the award?

Assuming that the essential criteria have been met, the establishment will be allocated an assessor, to whom the full file of standards and evidence (Part Two) should be sent to awards@nurtureuk.org.

The allocated assessor will review the application and the supporting documentation. The establishment will be notified of any further information required.

A mutually convenient date for a visit to your establishment will be arranged by the assessor. The assessor will discuss the requirements for the visit with you when they make contact to arrange the visit.

Following the visit, the assessor will outline the recommendations.

The assessor will moderate with senior members of [nurtureuk](https://www.nurtureuk.org) and a final decision will be made as to the outcome of the visit. The establishment will be informed of the final decision via an email from [nurtureuk](https://www.nurtureuk.org) within 48 hours after the visit.

Should you be successful in your assessment [nurtureuk](https://www.nurtureuk.org) we will send you a certificate and plaque. With your permission the award and this will also be celebrated on social media.

Each setting is invited to contribute photographs to a celebratory video prepared by [nurtureuk](https://www.nurtureuk.org).

Can you clarify the timescales for the application?

On receipt of Part One of the application, the assessment timescales will be outlined.

How much does the award or re-accreditation cost?

The cost for both accreditation and re-accreditation is currently £495 + VAT (nurtureuk reserves the right to amend the charges at any time).

I am replacing a qualified nurture practitioner; can we finish our application as soon as I receive my certificate?

As long as the group has been running for at least two years, once you have passed your assignment, you can apply for the award.

What about confidentiality and GDPR?

Please ensure you remove any traces of names of pupils when submitting evidence. The only people who will read the evidence submitted will be yourselves and the assessor, who will ensure the information remains safe and will not share anything with any other person, unless a specific written agreement has been given from your school.

What if I have a problem with my application?

Email awards@nurtureuk.org and explain your issue, someone will help you following this.

Can I speak to someone if I have a question?

Yes, email awards@nurtureuk.org with your phone number and the question and someone will contact you to help.

I have lost my Theory & Practice of Nurture Group training certificate, what can I do?

To issue a replacement certificate you should email submission@nurtureuk.org with the following information:

- Name at the time of the training
- The venue of the training
- The name of the trainer/s
- The dates of the training
- Information regarding the date of submission and outcome of the assessment of the assignment.

Can my assessment date be amended?

Every effort will be made to accommodate you if this is necessary. Simply contact your assessor and liaise with them directly.

What happens on the day of the assessment?

There is an expectation that the assessor will spend half a day from 8.30 a.m. to 12.30 pm online via Zoom. They will also expect to:

- Receive an itinerary of the day beforehand
- Have a virtual tour of the school, before the assessment day and a “live” short nurture group session, on the assessment day, your assessor will give you details on how to achieve this
- The virtual meeting should be with key stakeholders, which could include: Head of Establishment, SENCo, mainstream staff, parents, children - your assessor will provide you with guidance for timings.

All of the above will be discussed in greater detail with the assessor beforehand.

What happens if the setting does not meet the criteria fully?

The essential criteria are there because this is an award celebrating excellence and therefore these standards are very important. If you are a primary school you will be informed immediately if Part One of the application does not meet the essential criteria, before any assessment visit is arranged. If the standards are not met, there will be an expectation that you address this issue before applying again. All other settings are an adaptation of the primary model and therefore taken on individual merits. Your assessor will be in touch if they have questions regarding your adaptation of the criteria before arranging your assessment visit.